

Guidelines for Teachers and Parent Helpers

McCahon House visits

1. Listen to the tutor's **safety instructions** carefully and make sure the children are aware of safety considerations, especially at street level near traffic.
2. It is important to **share your time around all the children** to make the experience enjoyable for everyone, and so no one misses out.
3. Some of the hardware in the **interactive displays can easily be broken**, so please ensure that the children handle all equipment with care.
4. Upon arrival and when leaving the House keep all the children together as we are **close to a winding road**.
5. Inform the tutor immediately if there are any **accidents or behavioural issues**.
6. If there are any **specific health issues** with any child, please inform the tutor.
7. We ask that **no small children** accompany the group as the House presents many hazards for younger children.
8. Please ensure that the children keep **noise levels at an acceptable standard** in respect for our neighbours.
9. Access to the house is via a steep path so please come prepared with **suitable flat walking shoes. Wet weather gear should also be carried**.
10. A **maximum of 3 cars can be parked outside the house**, remaining cars will need to drop off students and park down at French Bay or further down Otitori Bay Road.
11. **Bring lunch or morning/afternoon tea** depending on the time and length of your visit.

Thank you for your support in ensuring that our classes run smoothly and are enjoyable. Without your kind support we could not run an efficient programme.